

SCHOHARIE COUNTY CLASSIFICATION SPECIFICATION

Class Title: **SENIOR CUSTODIAN**

Jurisdictional Class: **Competitive**

Date Adopted: **Unknown**

Date Revised: **9/30/03**

Jurisdictions: **Schools**

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for the proper cleaning, maintenance, and heating of a medium sized school building. Work is performed in accordance with general instructions and is subject to review by a superior. Immediate supervision is exercised over the work of a small number of employees engaged in various custodial activities. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Supervises or participates in the firing of steam boilers;

Performs and supervises cleaning activities;

Assigns tasks to subordinates and gives instructions in the use of building cleaning supplies, materials, and equipment;

Makes minor carpentry, plumbing, electrical, and other building repairs;

Cleans or supervises the cleaning of boilers and fires;

Inspects boiler system for defects and makes necessary repairs;

Varnishes desks and chairs and paints lavatories, fire escapes and doors;

Requisitions supplies as required;

Checks fire alarm system to insure proper operation in emergency;

Refills fire extinguishers;

Performs a variety of custodial activities as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Good knowledge of building cleaning practices, supplies, and equipment; good knowledge of operating low pressure boilers and auxiliary equipment; ability to plan and lay out work; ability to supervise the work of others; dependability; industry.

MINIMUM QUALIFICATIONS:

Two (2) years of experience as a custodian, building maintenance mechanic, or steam boiler fireman.

NOTE: Part-time employment can be pro-rated to count towards fulltime. Example: six (6) months PT equals three (3) months FT